

BATS is a successful and growing Austrian company located in Vienna. Our Supply Chain & Logistics business stands for professionalism, experience and high-quality service in the field of parts procurement in the business aviation industry. Our office location is based in 1040 Vienna, Wohllebengasse 12-14.

Accounting Manager (F/M/X)

Your Tasks

- You independently manage the accounting process for the procurement team
- You continue when the procurement team has managed the procure-to-pay process, including requisitioning, purchasing, receiving, invoicing, and paying for goods and services for your projects with bmd (IT tool)
- You collaborate with the management and within in the group for the monthly financial statements (UGB), you are in close exchange with internal stakeholders and report to the head of business
- Sole accounting of a subsidiary (incoming invoices, bank, etc.)
- Ongoing preparation of outgoing invoices, reconciliations
- Accounts receivable and accounts payable management
- Participation in exciting projects in the field of accounting

Your Profile:

- Completed commercial education (e.g., HAK, FH, etc.)
- WIFI financial accountant certification and/or balance sheet accountant certification is an advantage
- 5 years of relevant professional experience
- Excellent MS Office skills (Excel), ideally, you also have knowledge of BMD / NTCS
- Very good German and English language skills
- You are a team player with strong social skills
- You are characterized by a responsible and structured way of working - You bring a "hands-on" mentality and a "beyond the obvious" perspective
- Unlimited permit to work in Austria

Our Offer:

- After a very short time of introduction and training, you have taken over full responsibility within an international team
- Flexible working time on site or mainly from the home office
- We provide the job ticket for public transportation (Vienna/Austria) and support a job bike program
- The statutory minimum monthly salary for a full-time position is EUR 2.535.04 gross per month. The actual salary depends on your professional qualification and experience.

How to Apply:

If you see the above requirements as a challenge and would like to impress us with your personality, send your application documents to p.pototschnik@bats.aero
We ask you to explicitly mention the job title, **ACCOUNTING MANAGER**, in the subject of your application.